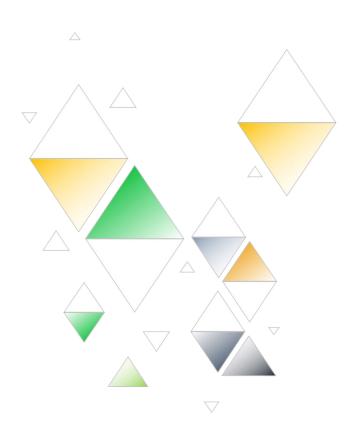
IT RISK MANAGEMENT PLAN TEMPLATE

IT RISK MANAGEMENT PLAN



PREPARED BY	DATE	
REVIEWED BY	DATE	
APPROVED BY	DATE	

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PROJECT OWNERSHIP

PROJECT NAME					
PROJECT OVERVIEW					
PROJECT MANAGER NAME					
	PHONE				
	EMAIL				
CONTACT INFO	MAILING ADDRESS				

PLAN VERSION

DATE	AUTHOR						
REASON							
SECTIONS	IMPACTED						
	AMENDMENT						
DISTRII	BUTION						
ISSUE DATE	ISSUED TO						
	SECTIONS						

RISK MANAGEMENT PROCESS

Define process / approach.		
RESOURCE REQUIREMENTS		
TOOLS		
DATA		
TEAM		

ROLES & RESPONSIBILITIES

For each risk management plan activity, name parties responsible and define responsibilities.	

FINANCIAL IMPACT

ESTIMATED FUNDS REQUIRED & BUDGETARY IMPACT

EST	IMATE	ADDITIONAL COMMENTS
INITIAL FEES	\$	
RECURRING FEES	\$	
ASSUMPTIONS	\$	
PRICING METHODOLOGY		
BUDGET IMPACT		

TIMELINE IMPACT

Describe any impact to plan schedule. List any start / end dates affected.					

RISK MONITORING

REVIEWS OF RISKS & ISSUES – Check for issues that may have escalated.
REVIEW FREQUENCY
PARTIES RESPONSIBLE FOR REVIEWING
MONITORING
REVIEW FREQUENCY
PARTIES RESPONSIBLE FOR REVIEWING
REPORTING
REVIEW FREQUENCY
PARTIES RESPONSIBLE FOR REVIEWING

RISK CATEGORIES

Define grouping methodology / organization process of potential causes.	

RISK ASSESSMENT MATRIX

	RISK RATING KEY	LOW O ACCEPTABLE OK TO PROCEED	MEDIUM 1 ALARP as low as reasonably practicable TAKE MITIGATION EFFORTS S E V E	HIGH 2 GENERALLY UNACCEPTABLE SEEK SUPPORT	EXTREME 3 INTOLERABLE PLACE EVENT ON HOLD
		ACCEPTABLE LITTLE TO NO EFFECT ON EVENT	TOLERABLE EFFECTS ARE FELT, BUT NOT CRITICAL TO OUTCOME	UNDESIRABLE SERIOUS IMPACT TO COURSE OF ACTION AND OUTCOME	INTOLERABLE COULD RESULT IN DISASTER
0 D	IMPROBABLE RISK IS UNLIKELY TO OCCUR	LOW - 1 -	MEDIUM – 4 –	MEDIUM – 6 –	HIGH - 10 -
ЕГІНО	POSSIBLE RISK WILL LIKELY OCCUR	LOW -2-	MEDIUM - 5 -	HIGH -8-	EXTREME - 11 -
LIK	PROBABLE RISK WILL OCCUR	MEDIUM -3-	HIGH -7-	HIGH - 9 -	EXTREME - 12 -

MITIGATION GRADING MATRIX

RISK MATRIX							
SECTIONS IMPACTED							
		LOW	MEDIUM	HIGH	EXTREME		
ОО	LOW	N	D	С	Α		
LIKELIHOOD	MEDIUM	D	С	В	Α		
LIKE	HIGH	С	В	Α	Α		

RISK MITIGATION BASED UPON GRADE				
GRADE	POSSIBLE ACTION			
A	As a priority, mitigation actions reducing both likelihood and seriousness are to be identified and implemented at start of project.			
В	Mitigation actions reducing both likelihood and seriousness are to be identified and implemented throughout course of project.			
С	Mitigation actions reducing both likelihood and seriousness are to be identified and costed for possible action should funds permit execution.			
D	Risk to be noted: No action is required unless grading increases over time.			
N	Risk to be noted: No action is required unless grading increases over time.			

STAKEHOLDER TOLERANCES

Define time and limitations of cost contingency reserves.					

ATTACHMENTS

FILE / DOCUMENT NAME	FORMAT	DESCRIPTION

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