**[A green sign with white text

Description automatically generated with medium confidence](https://www.smartsheet.com/try-it?trp=11546&utm_source=integrated-content&utm_campaign=/content/quality-assurance-templates&utm_medium=Quality+Assurance+Audit+Report+doc+11546&lpa=Quality+Assurance+Audit+Report+doc+11546)QUALITY ASSURANCE   
AUDIT REPORT TEMPLATE**

QUALITY ASSURANCE   
AUDIT REPORT

COMPANY NAME

Street Address

City, State and Zip

webaddress.com

Version 0.0.0

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| **APPROVED BY** |  | **TITLE** |  | **DATE** |  |

| VERSION HISTORY | | | | |
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| VERSION | APPROVED BY | REVISION DATE | DESCRIPTION OF CHANGE | AUTHOR |
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# INTRODUCTION

## PURPOSE

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## SCOPE

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# AUDIT PROCESS

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# AUDIT RESULTS

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# CONCLUSIONS AND RECOMMENDATIONS

## CONCERNS

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## RECOMMENDED ACTIONS

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# Appendix

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