**HR STRATEGIC PLAN TEMPLATE**

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| HR MISSION STATEMENT |
| **CONCISE OVERVIEW** *(1-2 SENTENCES)* |
|   |
| YOUR COMPANY |
| **GUIDING PRINCIPLES** |
|   |
| DEPARTMENT |
| **MANAGEMENT CONSTRUCT** |
|   |

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| PROGRAM STRATEGIES |
| BENEFITS |
| **MISSION / VISION** |
|   |
| **OBJECTIVES** |
|   |
| **STRATEGIES** |
|   |
| **FUTURE IMPLICATIONS** |
|   |
| RETIREMENT |
| **MISSION / VISION** |
|   |
| **OBJECTIVES** |
|   |
| **STRATEGIES** |
|   |
| **FUTURE IMPLICATIONS** |
|   |

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| EMPLOYEE RELATIONS |
| **MISSION / VISION** |
|   |
| **OBJECTIVES** |
|   |
| **STRATEGIES** |
|   |
| **FUTURE IMPLICATIONS** |
|   |
| RECRUITMENT |
| **MISSION / VISION** |
|   |
| **OBJECTIVES** |
|   |
| **STRATEGIES** |
|   |
| **FUTURE IMPLICATIONS** |
|   |
| SITUATIONAL ANALYSIS (SWOT) |
| INTERNAL FACTORS |
| **STRENGTHS ( + )** |
|   |
| **WEAKNESSES ( – )** |
|   |
| EXTERNAL FACTORS |
| **OPPORTUNITIES ( + )** |
|   |
| **THREATS ( – )** |
|   |
| SWOT ANALYSIS |
|   |

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