SALON DAILY SALES REPORT FORM

Note to user: Print form to fill in.

MONTH OF:

YEAR:

Monthly Goal divided by Days Open = Daily Goals	GOALS FOR MONTH	DAYS OPEN	DAILY GOALS
CLIENT COUNT			
RETAIL SALES			
SERVICE SALES			

WEEK 1 START DATE

	MON	TUES	WED	THURS	FRI	SAT	SUN	TOTALS
CLIENT COUNT								
+/- DAILY GOAL								
RETAIL: SALES								
+/- DAILY GOAL								
SERVICE: SALES								
+/- DAILY GOAL								
TOTAL SALES								

WEEK 2 START DATE

	MON	TUES	WED	THURS	FRI	SAT	SUN	TOTALS
CLIENT COUNT								
+/- DAILY GOAL								
RETAIL: SALES								
+/- DAILY GOAL								
SERVICE: SALES								
+/- DAILY GOAL								
TOTAL SALES								

WEEK 3 START DATE

	MON	TUES	WED	THURS	FRI	SAT	SUN	TOTALS
CLIENT COUNT								
+/- DAILY GOAL								
RETAIL: SALES								
+/- DAILY GOAL								
SERVICE: SALES								
+/- DAILY GOAL								
TOTAL SALES								

WEEK 4 START DATE

	MON	TUES	WED	THURS	FRI	SAT	SUN	TOTALS
CLIENT COUNT								
+/- DAILY GOAL								
RETAIL: SALES								
+/- DAILY GOAL								
SERVICE: SALES								
+/- DAILY GOAL								
TOTAL SALES								

	MON	TUES	WED	THURS	FRI	SAT	SUN	TOTALS
WEEK 5 START DATE								
CLIENT COUNT								
+/- DAILY GOAL								
RETAIL: SALES								
+/- DAILY GOAL								
SERVICE: SALES								
+/- DAILY GOAL								
TOTAL SALES								

+/- MONTHLY GOAL								**GRAND TOTAL**
MONTHLY TOTALS								

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