**PROJECT SCHEDULE TEMPLATE**

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| PROJECT NAME |  | PROJECT MANAGER |  |
| PROJECT DELIVERABLE |  |
| SCOPE STATEMENT |  |
| START DATE | 00/00/0000 | END DATE | 00/00/0000 | OVERALL PROGRESS | 0% |

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| **TASK NAME** | **ASSIGNED TO** | **START DATE** | **END DATE** | **DURATION** in days | **STATUS** | **COMMENTS** |
| Set Kickoff Meeting | Alex B. | 09/02 | 09/03 | 2 | Complete |   |
| Agree on Objectives | Frank C. | 09/03 | 09/07 | 5 | Complete |   |
| Detailed Requirements | Jacob S. | 09/07 | 09/12 | 6 | Complete |   |
| Hardware Requirements | Jacob S. | 09/09 | 09/11 | 3 | Overdue |   |
| Final Resource Plan | Jacob S. | 09/11 | 09/15 | 5 | In Progress |   |
| Staffing | Alex B. | 09/16 | 09/17 | 2 | In Progress |   |
| Technical Requirements | Frank C. | 09/17 | 09/21 | 5 | Not Started |   |
| DB Development | Shari W. | 09/22 | 09/24 | 3 | Not Started |   |
| API Development | Shari W. | 09/23 | 09/27 | 5 | Not Started |   |
| UI Client | Alex B. | 09/25 | 09/29 | 5 | Not Started |   |
| Testing | Kennedy K. | 09/24 | 10/02 | 9 | Not Started |   |
| Development Complete | Jacob S. | 10/02 | 10/05 | 4 | Not Started |   |
| Hardware Configuration | Alex B. | 10/05 | 10/07 | 3 | Not Started |   |
| System Testing | Kennedy K. | 10/06 | 10/09 | 4 | Not Started |   |

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