

SERVICES QUOTE TEMPLATE

Try Smartsheet for FREE

QUOTE

DATE

QUOTE NO.

CUSTOMER ID

VALID UNTIL

CUSTOMER

DESCRIPTION	HOURS	RATE	TOTAL

Information is an estimate of services/goods, not an invoice.

SUBTOTAL

Terms and Conditions:

enter total amount **DISCOUNT**

SUBTOTAL LESS DISCOUNT

enter percentage **TAX RATE**

TOTAL TAX

Please confirm acceptance of quote by signing and dating below.

SHIPPING/HANDLING

PRINTED NAME AND SIGNATURE	DATE

OTHER

TOTAL

For questions concerning this quote, please contact

THANK YOU

DISCLAIMER

Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk.